

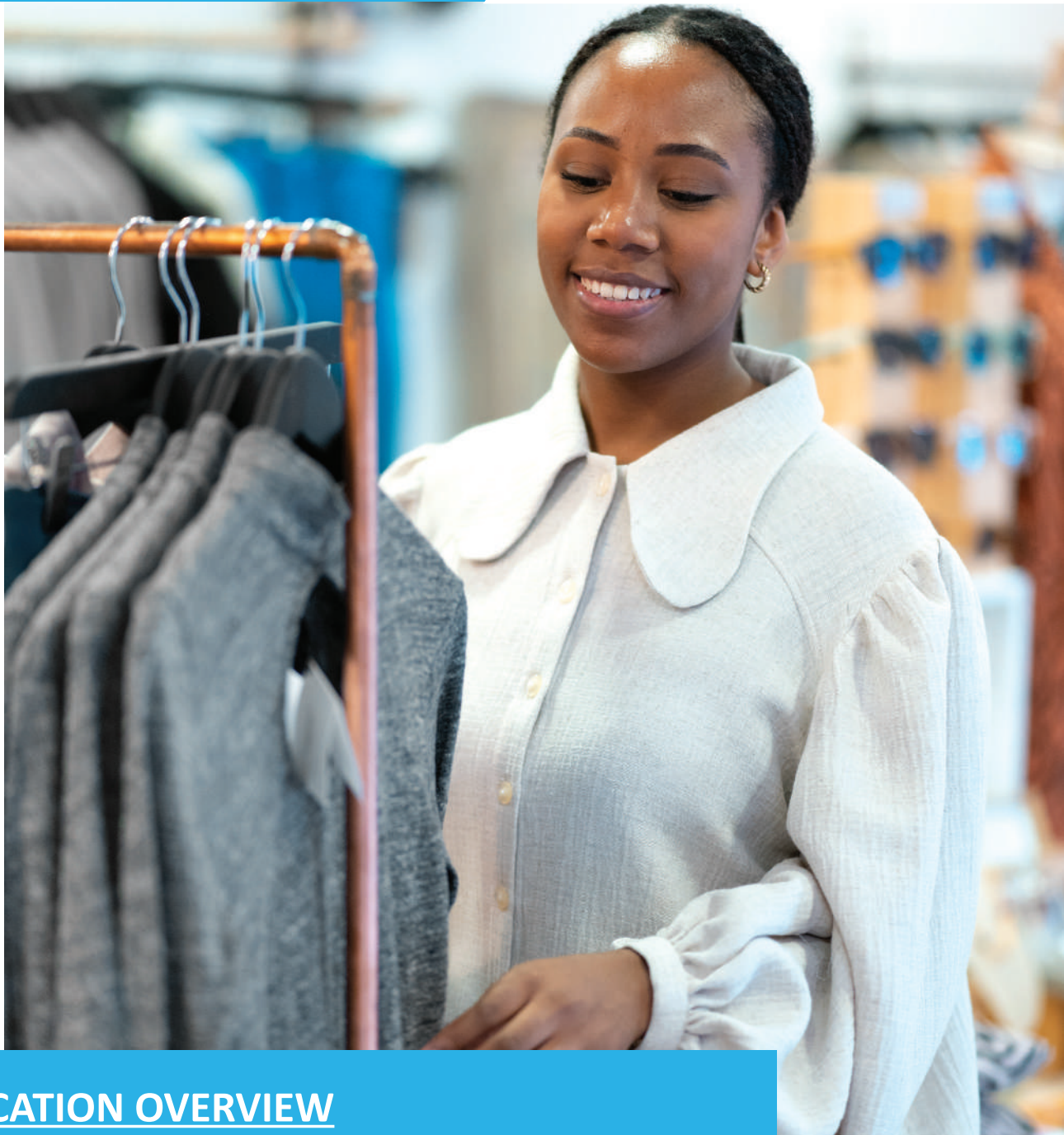
NQF:
5

TOTAL
CREDITS:
131

DURATION:
1 Year

DELIVERY
METHOD:
F-2-F/
Hybrid

QUALITY
PARTNER:
W&RSETA



QUALIFICATION OVERVIEW

The purpose of this qualification is to equip learners with the knowledge, skills and competencies to perform duties as Retail Buyers. A Retail Buyer Sources, buys and allocates stock for wholesale and retail outlets.

A qualified learner will be able to:

- Manage supplier relationships and the performance of stock.
- Source products through the identification and selection of suppliers.
- Buy products (qualifier).
- Allocate stock to stores.



RECOMMENDED DURATION

12 Months.

WHO SHOULD ATTEND

The programme is intended for people that are in the Wholesale and Retail Sector as well as those that are interested in joining the sector. These would be individuals such as the unemployed learners, wholesale and retail supervisors and managers that would like to move into buying/planning related environment.

PREREQUISITES

NQF Level 4 qualification with minimum experience in business operations.

DELIVERY METHOD

Face-To-Face / Virtual Training

QUALITY PARTNER

W&RSETA – Wholesale and Retail SETA.

COURSE STRUCTURE

PART 1

Knowledge Modules
Theory

PART 2

Practical Modules
Runs with PART 1

PART 3

Workplace Modules
Logbooks

PART 4

Internal Assessments
and Internal
Moderation

PART 5

External Integrated
Summative
Assessment (EISA)

KNOWLEDGE MODULES

MODULE NUMBER	MODULE TITLE	NQF LEVEL	CREDITS
KM-01	Concepts and principles for managing supplier relationships and the performance of merchandise.	6	10
KM-02	Concepts and principles for identifying and sourcing products and selecting suppliers.	6	7
KM-03	Concepts and principles of buying merchandise.	5	6
KM-04	Concepts and principles for allocating stock to stores.	5	3

PRACTICAL MODULES

MODULE NUMBER	MODULE TITLE	NQF LEVEL	CREDITS
PM-01	Manage supplier and stock performance	5	10
PM-02	Manage stock through the supply chain	5	4
PM-03	Source products and identify preferred suppliers	5	9
PM-04	Negotiate with suppliers	5	4
PM-05	Buy products	5	7
PM-06	Plan and allocate stock to stores	5	6

WORKPLACE MODULES

MODULE NUMBER	MODULE TITLE	NQF LEVEL	CREDITS
WM-01	Processes and procedures for the management of supplier and stock performance.	5	8
WM-02	Processes and procedures for sourcing products and setting ranges.	5	12
WM-03	Processes and procedures for identifying preferred suppliers.	5	8
WM-04	Processes and procedures for negotiating, buying and recording products purchased.	5	25
WM-05	Processes and procedures for allocating stock to stores.	5	12

EXIT LEVEL OUTCOMES

- Manage supplier relationships and the performance of stock.
- Source products through the identification and selection of suppliers.
- Buy merchandise.
- Allocate stock to stores.

ARTICULATION OPTIONS

Horizontal Articulation:

- Occupational Certificate: Supply Chain Practitioner, Level 5.

Vertical Articulation:

- Occupational Certificate: Facilities Manager, Level 6.