

**OCCUPATIONAL
CERTIFICATE:
FIRST - LINE
PRODUCTION
SUPERVISOR**

SAQA ID: 115722
(NQF 4 - 108 credits)

iLearn®

COURSE OVERVIEW

The purpose of this part-qualification is to prepare learners to operate as First-line Production Supervisors.

First-line Production Supervisors plan, organize, control, lead, coordinate and review production operations of a single unit. The First-line Supervisor manages physical and human resources in production or manufacturing processes. Duties include managing tradesmen, craftsmen, process control technicians, machine operators, assemblers, labourers and other workers.

The duties cover maintenance, monitoring and control of occupational health and safety, legal compliance, quality assurance, troubleshooting and problem-solving. A First-line Production Supervisor is required to schedule and oversee production activities and resources for efficiency and continuous improvement as well as training and development including on-the-job-training and development.

DURATION

12 Months

MINIMUM ENTRY REQUIREMENTS

NQF Level 3 qualification in Operations/Technical Industry.

Or

Assessed Work experience of at least three years in an operational/technical capacity in a production operation.

WHO SHOULD ATTEND

The programme is intended for people that already work in Production or those interested in the sector.

The qualification is essential for individuals who are technically and operationally competent, however require the necessary management knowledge, skills and experience to progress to supervision and management levels in an organisation.

DELIVERY METHOD

Face-To-Face / Hybrid Training

QUALITY PARTNER

merSETA, Manufacturing, Engineering and Related Services SETA

COURSE STRUCTURE

Part 1 Knowledge Modules Theory	Part 2 Practical Modules Runs with Part 1	Part 3 Workplace Modules (Logbooks)	Part 4 Internal Assessments and Internal Moderation	Part 5 External Integrated Summative Assessment (EISA)
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Knowledge Modules:

Module Number	Module Title	NQF Level	Credits
KM-01	Operations Management	NQF Level 4	Credits 8
KM-03	Team Leadership	NQF Level 4	Credits 8
KM-05	Business Administration	NQF Level 4	Credits 8

Practical Modules:

Module Number	Module Title	NQF Level	Credits
PM-01	Supervise production	NQF Level 4	Credits 12
PM-02	Supervise personnel	NQF Level 4	Credits 12

Workplace Modules:

Module Number	Module Title	NQF Level	Credits
WM-01	Workplace operations	NQF Level 4	Credits 60

EXIT LEVEL OUTCOMES

- Plan, organise, control, lead, coordinate and review production operations of a unit, including physical and human resources.
- Plan, organise, control, lead, coordinate, review and oversee personnel in the unit.

ARTICULATION OPTIONS

Horizontal Articulation:

- National Certificate: Generic Management, NQF Level 04.

Vertical Articulation:

- Occupational Certificate: Production Supervisor, NQF Level 05.